

APPLICATION DATE: \_\_\_\_\_

APPLICATION TAKEN BY: \_\_\_\_\_

**HENDRICKS COUNTY RIGHT-OF-WAY PERMIT APPLICATION**

HENDRICKS COUNTY ENGINEERING DEPARTMENT

355 SOUTH WASHINGTON STREET #209 DANVILLE, INDIANA 46122

Phone 317-745-9236 Fax 317-745-9416

PERMIT NO.      RECEIPT NO.      PERMIT FEE      DATE ISSUED      DATE DENIED

\$40.00

**APPLICANT - PERSON OR COMPANY REQUESTING PERMIT**

Name Or Company

Contact Person & Title

Address

Phone Number

**WORK TO BE DONE BY (If different from Applicant)**

Name Or Company

Address

Contact Person & Phone Number

**WORK TO BE MAINTAINED BY (if different from Applicant)**

Name Or Company

Address

Contact Person & Phone Number

**LOCATION**

Political Township      Section      Township      Range

Subdivision

Street Address

Road Location

**TYPE OF WORK - circle appropriate choice(s)**

Bore	Water Line	Gas Line	Cable
Open Cut	Phone Line	Electric Line	Other

Approximate Date For Work To Start: \_\_\_\_\_

Description Of Work: \_\_\_\_\_

**CONDITIONS OF APPROVAL**

**RIGHT-OF-WAY PERMIT GENERAL CONDITIONS LISTED ON BACK OF APPLICATION**

**SUPPLEMENTAL CONDITIONS APPLY (SEE ATTACHED)**

**APPLICANT'S SIGNATURE**

Signature

Date: \_\_\_\_\_

Printed

**APPROVED BY HENDRICKS COUNTY**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
COUNTY ENGINEER

\_\_\_\_\_  
COUNTY HIGHWAY SUPERINTENDENT

## GENERAL CONDITIONS

No application will be accepted for consideration unless accompanied by the required fee and plans /drawings.

Permit expires 1 year from date of issuance. If work has not been started within this 1-year period, a new permit is required. This permit covers any lateral hook-ups and/or service connections made within thirty (30) days from the date of permit approval. After thirty (30) days' time, a new permit is required.

A copy of the permit application and all necessary plans are required to be on the construction site at all times.

No work shall begin before the Right-of-Way Permit has received approval from Hendricks County.

The applicant shall be responsible for the Two Thousand Five Hundred Dollar (\$2,500.00) fine that will be imposed if construction begins prior to Right-of-Way Permit approval.

The applicant acknowledges that approval of the Right-of-Way Permit will be subject to supplemental conditions. These conditions will be listed on an attachment to the approved permit and, among the supplemental conditions, will be the maintenance of construction for a period of at least two (2) years.

The County Surveyor's Office **must** be notified of this project to discuss the presence of legal drains. The Surveyors phone number is 317-745-9237.

One lane of traffic must remain open at all times unless prior permission to close road has been given by the Hendricks County Engineering Department.

Traffic, pedestrian, and worker safety shall be observed at all times. Hendricks County will not be liable for any accident that occurs due to the failure to follow safety regulations as established by O.S.H.A., the State of Indiana, the County, or any other agency that may have jurisdiction in the area.

A permit is required for any utility proposing to perform maintenance, whether overhead or underground, to an existing line.

Bores will generally be required for all installations of lines less than 10". An open cut may be considered for lines 10" or larger.

Any small service lines are required to be pushed under the pavement. No open cuts are allowed for these lines.

Any pre-existing structure within the right-of-way shall be restored to as good as or better than original condition and shall be done in a timely fashion.

Mailbox post(s) shall be restored to postal specifications.

All road cuts must be backfilled with flowable fill in lieu of granular material unless the Hendricks County Engineer has waived this requirement.

Prompt response to any needed maintenance for repair must be given. The County deems a prompt response to be the same day that the problem is reported if possible. If a prompt response is not given, future requests may require a bond, full time inspection, or denial of permit cutting.

**SPECIFICATIONS**  
**HENDRICKS COUNTY RIGHT-OF-WAY PERMIT APPLICATION**

1. Permit Application completed in full with application fee. If paying by check, make payable to Hendricks County Engineering Department.
2. 2 copy of a drawing (sketch) showing the following, clearly labeled:
  - Width of right-of-way;
  - Width of pavement;
  - Adjacent drives;
  - Location of roadside ditches, storm sewers, subsurface drains, etc;
  - Legal drains (if applicable);
  - All utility lines (underground and/or aerial):
  - All physical utility features (i.e. poles, hydrants, pipeline markers, junction boxes, etc.); and
  - Proposed excavation within right-of-way
3. Applicant is responsible for verification of Right of Way.