

**HENDRICKS COUNTY SURPLUS PROPERTY**  
**TERMS OF SALE**

1. To make an offer for item(s) being sold by the Hendricks County Commissioners, please include the following:
  - a. The item number and description;
  - b. The quantity of items or lots (a "lot" is a group of like items being sold together\*) that are included in your offer and the dollar amount you are offering for each;
  - c. The total dollar amount for the quantity you want to purchase;
  - d. your name, address, telephone number, and e-mail address (if available);
  - e. Enclose your offer(s) in a sealed envelope and write "Hendricks County SURPLUS SALE OFFER" on the front regardless of whether it is delivered or mailed;
  - f. Deliver or mail offer(s) to the Hendricks County Facilities Department at 355 S. Washington Street, Suite G20 in Danville, Indiana 46122. If mailed, it must be delivered to the Government Center by the mail carrier prior to the deadline below.
  
2. Offer amounts must be in one-dollar (\$1.00) increments.
  
3. If handwritten, the offer must be legible. Any offers with illegible information will not be considered.
  
4. All offers must be received in the Facilities Department office between 12:00 noon on Monday, April 15, 2019 and 12:00 noon on Monday, April 22, 2019. Any offers received after the deadline will not be considered.
  
5. Duplicate offers will be given (first) choice in chronological order according to the date and time received by the Facilities Department.
  
6. The Facilities Department will compile a list of received offers for the consideration of the Board of Commissioners at their public meeting to be held Tuesday, April 23. If approved by the Commissioners, the person with the highest responsive offer will be allowed to purchase the requested item or will be allowed (first) choice of the lot.

7. The Board of Commissioners reserves the right, without further recourse, to reject or accept any or all offers as a whole or in part if they feel it is advantageous to the County or in the County's best interest.
8. The Board of Commissioners may also exercise the right, at its discretion, to waive any informalities or technicalities in the offers, so long as the intent and purpose of this notice has been confirmed. They may also vote to exercise their right to reject all offers and readvertise.
9. Anyone making an offer is assumed to accept all conditions contained within these Terms without exception when submitting an offer.
10. If there are more items/lots available after the highest offer, the person with the next highest offer will be given choice and so on until the supply is depleted.
11. Regardless of the offer amount or duplication, the sale of each item will end when the quantity listed in the Inventory of Items is depleted.
12. Any person submitting an accepted offer will be notified by telephone and, if available, by e-mail within (3) days of Commissioner approval.
13. If there is more than one item/lot being sold, each person submitting an accepted offer will be told where their offer falls within the list for (first) choice.
14. Pick-up of all items purchased will be at the Hendricks County East Campus Building located at 955 E. Main Street Danville, IN 46122 on Tuesday, April 30, 2019. Pick-up will be from 9:00 a.m. until 2:00 p.m.
15. Persons with multiple accepted offers should arrive as close to the 9:00 a.m. start time in order to guarantee their "choice" of the items. If the person with the highest offer has not arrived by 10:00 a.m., the next person on the offer list will be given choice of the items.
16. Payment for any accepted offer(s) shall be made the day of pick-up before taking possession of item(s). Payment shall be made in cash (correct change please) or with a cashier's check made out to "Hendricks County Commissioners". Personal checks will not be accepted.
17. Items being offered for sale are stored with or near other Hendricks County personal property. Please be advised - no offers to purchase additional personal property will be accepted the day of pick-up. Only the items shown on the Inventory of Items and awarded through the Hendricks County Commissioners will

be available for pick-up. All other personal property located in the East Campus Building will remain the property of Hendricks County.

18. If purchasing more than one item/lot, it is not acceptable to pick-up only part of those items. All items in an offer must be taken and must be taken on the day of pick-up.

\*an example of a "lot" would be having 6 chairs being sold in units of 2. That would create 3 lots containing 2 items or, as it's usually referenced, 3 lots of 2.

## INVENTORY OF SALE ITEMS

#	QTY	DESCRIPTION	DETAILS
S_1	1	TABLE/DESK	60"L x 30"D x 29"H, metal - grey/taupe frame w/ grey nebula top w/ adjustable keyboard section
S_2	1	I.T. STORAGE CABINET	dimensions, metal - tan with power strip, originally intended for computer-related storage
S_3	1	STORAGE CABINET	Sandusky - tan, metal, 72"H X 30"W X 14"D, 2-door, 4 shelves, doesn't latch
S_4	1 lot of 10	RECEPTION AREA SEATING	10 chairs total (4 single & 3 groups of 2 connected, blue vinyl w/ Permablok3 stain guard (cleaning guide available)
S_5	1	TYPING TABLE	light grey laminate - alum legs, casters, 24"L x 20"D x 26 1/2"H, both ends fold out
S_6	1 lot of 2	STACKABLE SEATING	Herman Miller - black metal frame w/ burgundy plastic seat & back, stackable (picture shows 4, only 2 for sale)
S_7	1	CABINET	tan metal - 27 1/2"L x 30"H x 12 3/4"D, divided into 24 slots
S_8	1	CREDENZA	wood - 65"L x 18"D x 29"H, 1 box & 1 file drwr on each end (1 side locked), 2 sliding doors w/ shelves in middle
S_9	1	PRINTER CABINET	26"L x 23"D x 29"H metal - dark grey, 2 doors w/shelf inside & paper slot on end
S_10	6	FILE CABINETS	black metal - vertical, 4-drwr, letter size, <b>SOLD SEPARATELY</b>
S_11	5	FILE CABINETS	metal - vertical, 4-drwr, legal size, <b>SOLD SEPARATELY</b>
S_12	1	CARD & FILE CABINET	dark grey metal - vertical, 6 card file drawers w/ 2 letter size file drawers below
S_13	1	TV CABINET/ARMOIRE	wood laminate & wood trim - 2 pull-out shelves on top & shelves/1 drwr in lower, 1 handle missing & scratch on corner
S_14	1	GUEST SEATING	HON - black metal frame, plastic arm caps, gray fabric seat & back, stackable
S_15	1 lot of 3	GUEST SEATING	HON - black metal frame, plastic arm caps, burgundy fabric seat & back, stackable

S_16	1	EXECUTIVE SEATING	La-z-boy style #092218 - high-back, burgundy vinyl seat, back, & arm caps w/ wood arms, nailhead trim, wood base, casters, some damage to arm caps
S_17	3	CHILD TABLES	BOLA brand - metal ivory legs w/ burgundy ball feet, blue laminate top w/ burgundy edging, <b>SOLD SEPARATELY</b>
S_18	1 lot of 2	CHILD SEATING	upholstered chairs - blue denim-look upholstered seat & back, ivory metal legs w/ burgundy ball feet
S_19	1	CARD FILE	Larson brand, 1 cabinet - beige, metal, desk-top card file
S_20	1	DESK	dark grey steel - 54"L x 31"D x 29"H, typewriter shelf, 4 box & one file drwr, 2 pull-out shelves
S_21	1	CLOCK RADIO	SONY Dream Machine - radio, alarm clock, cassette player
S_22	1	CAMERA BAG	Samsonite - nylon, zippered, several sections/pockets, brackets on bottom, strap included
S_23	1	WORK BENCH	light gray metal frame w/ laminate top & upper shelf, wired w/ outlets, cabinets on both sides, some dented & 1 locked
S_24	1	DESK/TABLE	beige metal - 34"L x 23"D, adjustable height, laminate top
S_25	1	DRAFTING TABLE	grey steel base - support bar, board is 72"L x 38"D & green laminate over wood top, tiltable w/ hand crank, 1 tool drwr & 1 reference drwr
S_26	1 lot	PEDESTAL SINK & BASE	removed from Courthouse - white cast iron, stamped "The J.L. Mott Iron Works - Victrecus", "880", some fixtures attached, pedestal broken into 2 pcs.
S_27	1 lot	FROSTED GLASS PANELS	removed from Courthouse - various sizes, at least 1 small piece and 3 larger (approx. 34" x 65")
S_28	1 lot	CABINET DOORS	18-20 doors - light grey laminate, various sizes, most w/ hardware attached
S_29	1 Lot of 2	DOCUMENT FILE CABINETS	green metal - 18"H x 11"W x 24"D, 20 drwrs each, some damage
S_30	1 lot	CORNICE PEDESTAL SINK & BASE	removed from Courthouse - white porcelain, stamped "mancesa P.247" w/ tag of "ESTE APARATO CUMPLE LA NORMA ICONTEC NTC 920-1", no hardware included

S_31	1	BLACK BOARD	aluminum frame - 74 1/2" x 51", actual board area is 44" x 47", chalk tray, board flips over when loosened
S_32	1	PRINTER CART	aluminum - on casters, 32"H x 30"W x 34"L
S_33	1	PRINTER STAND/DESK	tan metal - 3 shelves, 51"H x 24"W x 20"D
S_34	1 lot	LANDSCAPE EDGING	at least 8 rolls (2 boxes) of Easy-Edge landscape border in boxes, black, molded plastic
S_35	1 lot of 4	TRASH CANS	plastic with lids, used in County buildings, 1 tan-1 grey-2 brown
S_36	3 lots of 3	PLANT STANDS	ivory ceramic - Greek column-like design, 24"H, <b><i>sold in lots of 3</i></b>
S_37	1	SHELVING UNIT	Mayline - black metal/grey laminate, adj. shelving, 72"L x 31"D x 72"H
S_38	1 lot of 2	SAWHORSES	wooden, look to be homemade
S_39	1	FILE CABINET	light taupe metal - lateral, 2-drawer, legal, 42"L x 18"D x 27"H
S_40	1	FILE CABINET	tan laminate & stained wood - 3-dwr lateral, 36"W x 23"D x 40"H, no top
S_41	1	DESK	wood laminate - 48"W x 30"D x 29"H, pencil drwr over file drwr, keyboard tray included
S_42	1	TABLE	from Courthouse - wooden library table w/ wood laminate top & 2 drwrs (has been repaired)
S_43	1	SOFA FRAME	from Courthouse - wood, 63"L x 32"H x 28"D, no cushions, shows visible signs of use
S_44	1 lot of 2	EXECUTIVE SEATING	Steelcase - high-back, burgundy vinyl upholstery, wood swivel base, casters, 1 chair has loose back



S\_1.1



S\_1.2



S\_2.1



S\_2.2



S\_3.1

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S\_4.1



S\_5.1



S\_5.2



S\_6.1 (only 2 being sold)



S\_6.2 (only 2 being sold)

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S\_7.1



S\_8.1



S\_8.2



S\_9.1



S\_9.2



S\_10.1 (only shows 2 of total being sold)

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S\_11.1 (only shows 1 of total being sold)



S\_12.1



S\_13.1



S\_13.2



S\_14.1



S\_15.1



S\_16.1



S\_16.2



S\_17.1



S\_18.1



S\_18.2

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S\_19.1



S\_20.1



S\_21.1



S\_22.1



S\_22.2



S\_23.1



S\_23.2



S\_24.1



S\_24.2



S\_25.1



S\_25.2

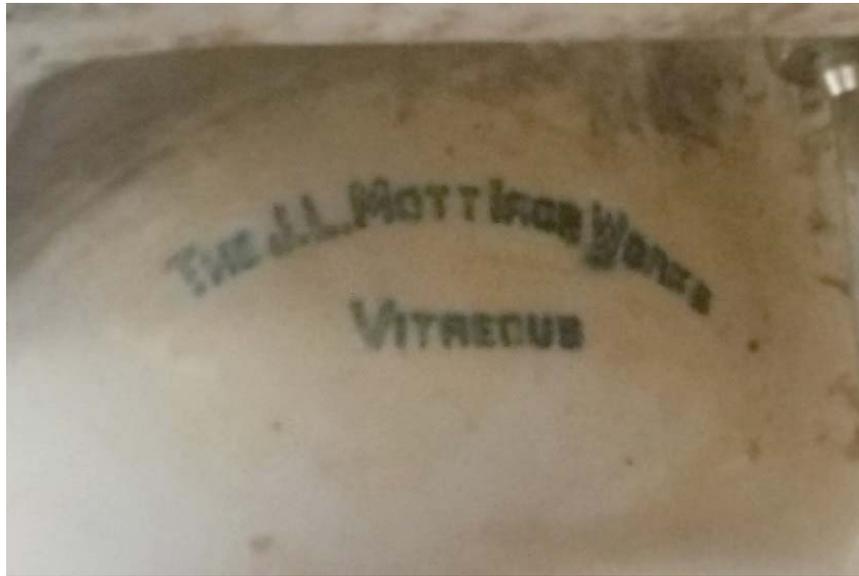
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S\_26.1



S\_26.2



S\_26.3



S\_27.1

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S\_28.1

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S\_29.1



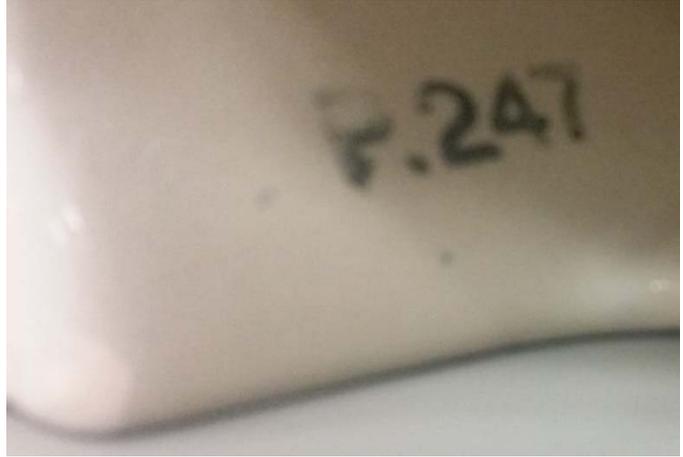
S\_30.1



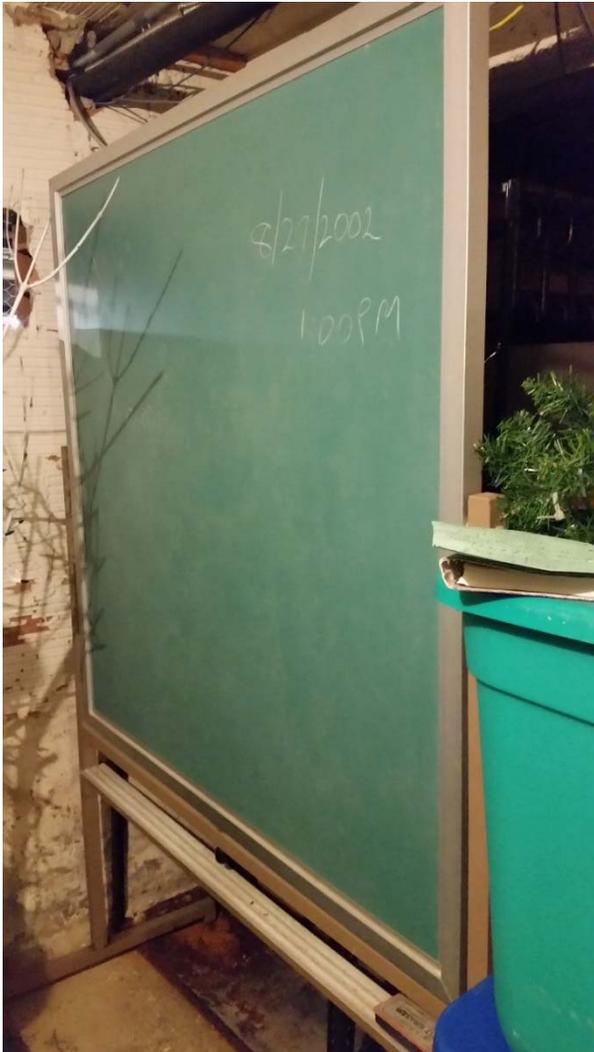
S\_30.2



S\_30.3



S\_30.4



S\_31.1



S\_32.1



S\_32.2



S\_33.1



S\_34.1



S\_35.1



S\_35.2



S\_36.1

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S\_37.1



S\_37.2

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S\_38.1

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S\_39.1

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S\_40.1

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S\_41.1

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S\_42.1



S\_42.2



S\_43.1



S\_44.1



S\_44.2

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