



HENDRICKS COUNTY BOARD OF COMMISSIONERS
MINUTES OF THE JUNE 25, 2019 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, June 25, 2019 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
John Ayers	Engineer
Brett Clark	Sheriff
Larry Scott	Councilman
Shawn Shelley	Treasurer
Erin Hughes	Human Resources Administrator
Kevin Cavanaugh	Facilities Manager
Doug Morris	I.T. Director
Sean Horan	Emergency Management Director
Dr. David Stopperich	Health Officer
Kandi Jamison	Director of Public Health Nursing
Tim Dombrosky	Planning Director
Kim Galloway	Assistant Engineer
Bart Harvey	Highway and Bridge Project Manager
Theresa Lynch	Recorder
Nicole Lawson	Assessor
Charlene Cuthbertson	Chief Deputy Assessor
Susan Bentley	Chief Probation Officer
Dave Richardson	Security Deputy
Steve Carroll	Security Deputy
Ryan Lemley	Parks and Recreation Superintendent

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the meeting at 9:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Whetstone gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Whetstone moved to approve the Minutes of the June 11, 2019 Commissioners' Meeting as amended. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Palmer's questions regarding claims were answered. Commissioner Whetstone moved to approve Payroll Check Numbers 110435 through 110436, Direct Deposit Check Numbers 180240 through 180753, and all Budgetary Claims presented from the Auditor's Office for the period beginning June 13, 2019 and ending June

26, 2019, dated June 26, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ESTABLISHMENT OF THE COMPLETE COUNT COMMITTEE

Commissioner Whetstone reported he spoke with Robin Brandgard, Plainfield Town Council President, Brian Jessen, Brownsburg Town Council President, and Eric Wathen, County Council President, regarding the Complete Count Committee for the US Census and advised the three Presidents have agreed to participate in the Committee by appointing a representative and contributing \$10,000.00 each to assist with marketing efforts for awareness. Commissioner Whetstone advised Councilman Larry Hesson has agreed to serve as Chairman of the Committee. Commissioner Whetstone stated he will be contacting Marcus Turner, Avon Town Council President, and Mike Neilson, Danville Town Council President, to inquire if they would agree to participate and contribute.

Commissioner Palmer inquired what the \$10,000.00 contributions would be used for and where the County's contribution would come from. Commissioner Whetstone reported the funds would be used for the media and promotions campaign to assist the Committee with their efforts in reaching out to the hard-to-contact population to encourage Census participation and stated Eric Wathen, Council President, advised he would research which fund the County's contribution would come from.

Commissioner Whetstone advised that once Marcus Turner and Mike Neilson have been contacted, a Letter of Request for Committee participation and contribution would be prepared and sent out to the Town Councils requesting their appointment and contribution.

IN THE MATTER OF INFORMATION MATRIX TV SERIES, "GREAT PLACES TO LIVE, WORK AND RAISE A FAMILY"

The Commissioners advised they would submit a list of recommendations to Todd McCormack.

IN THE MATTER OF PUBLIC HEARING FOR ORDINANCE FOR REAL PROPERTY ENDORSEMENT FEE

Commissioner Palmer opened the Public Hearing at 9:11 AM and Nancy Marsh presented the proposed Ordinance for Real Property Endorsement Fee to increase the fee from five dollars (\$5.00) to ten dollars (\$10.00) for each legal description of each parcel contained in the document for which the Auditor makes a real property endorsement and recommended approval. Nancy Marsh advised the fee has been at \$5.00 since July 2003. There were no public comments regarding the matter and Commissioner Palmer closed the Public Hearing at 9:13 AM.

Commissioner Gentry moved to approve the Ordinance as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2019-25 to the Ordinance for Real Property Endorsement Fee.

IN THE MATTER OF OPENING OF PROPOSALS FOR SUPERIOR COURT NO. 4 REMODEL

Kevin Cavanaugh reported two vendors declined to submit Proposals as they do not have the staffing available to perform the work in the evenings. Kevin Cavanaugh opened the Proposal from PKS Construction, Inc. in the amount of \$32,700.00 and advised he would review the Proposal and make a recommendation later in the Meeting.

IN THE MATTER OF TAX SALE SERVICES SUPPORT ADDENDUM

Shawn Shelley presented the Tax Sale Services Support Addendum from SRI, Inc. and advised she would like to table the matter until the July 9, 2019 Commissioners' Meeting to confirm the per parcel amount.

IN THE MATTER OF PROPOSED RESOLUTION FOR THE DESIGNATION OF THE HOOSIER HILLS SCENIC BYWAY

Jaime Bohler Smith, representative from Tourism Commission, volunteered to assist the County with the marketing efforts of the Complete Count Committee.

Jaime Bohler Smith and Sam Burgess, representative from Indiana Landmarks, presented the proposed Resolution for the Designation of the Hoosier Hills Scenic Byway and requested approval. The proposed portion of the Byway that is located in Hendricks County is the 5.4 mile stretch of State Road 39 that runs south from U.S. 40 to Monrovia, where it would connect with the remainder of the Byway.

There was discussion amongst the Commissioners, John Ayers, Tim Dombrosky, Greg Steuerwald, Jaime Bohler Smith, and Sam Burgess regarding the definition of “off-premise advertising signs per Federal and INDOT regulations” as the erection of any new ones would be prohibited by the proposed Resolution. The Commissioners expressed their concerns this restriction may have on new commercial developments planned in the area.

It was the consensus of the Commissioners to table the matter to a later date while the issue is researched.

IN THE MATTER OF IN.GOV ACCOUNT AGREEMENT WITH BMV ACCESS FOR DRIVER'S LICENSE CHECKS

Erin Hughes presented the IN.gov Account Agreement with BMV Access for driver's license checks of new hires and current County employees who may operate a County vehicle or who may operate their personal vehicle to conduct County business and requested approval. This would not apply to the Highway Department's CDL employees or to the Sheriff's Department as they already conduct their own license checks. Erin Hughes reported this will allow for basic access to determine if the driver's license is valid or invalid and will not give detailed information like the premium access does. Erin Hughes advised the cost is \$95.00 annually plus one dollar (\$1.00) per transaction and stated the checks would be ran upon employment and then annually thereafter.

Commissioner Palmer recommended Todd McCormack and Erin Hughes be the individuals with access to the BMV system to conduct the driver's license checks.

Commissioner Whetstone moved to approve the Agreement as presented, with Todd McCormack and Erin Hughes being the individuals with access to the system. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RONALD REAGAN PARKWAY BUILD GRANT SUPPORT LETTER

John Ayers presented a Ronald Reagan Parkway BUILD Grant Support Letter and recommended approval.

Commissioner Whetstone moved to approve the Letter as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BRIDGE NO. 222 BID AWARD AND CONTRACT

John Ayers presented the Bid Award and Contract for Bridge No. 222 with HIS Constructors, Inc. in the amount of \$529,703.49 and recommended approval and award as they were the lowest responsive and responsible bidder.

Commissioner Whetstone moved to approve the Award and Contract as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COUNTY ROAD 600 EAST AND COUNTY ROAD 150 NORTH DRAINAGE PROJECT AWARD AND CONTRACT

John Ayers presented the Bid Award and Contract for County Road 600 East and County Road 150 North Drainage Project with Conexco, Inc. in the amount of \$186,044.92 and recommended approval and award as they were the lowest responsive and responsible bidder.

Commissioner Whetstone moved to approve the Award and Contract as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF SUPERIOR COURT NO. 4 REMODEL AWARDDING

Kevin Cavanaugh presented the Proposal for Superior Court No. 4 Remodel from PKS Construction, Inc., in the

amount of \$32,700.00 and recommended approval and award as they were the lowest responsive and responsible bidder.

Commissioner Gentry moved to approve the Award and Proposal as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RQAW JAIL FEASIBILITY STUDY

Kevin Cavanaugh reported Nancy Marsh has advertised for the July 9, 2019 Public Hearing to serve as the public notification of the Study's availability and stated the full Study will be presented at that time.

IN THE MATTER OF BRIDGE NO. 192

John Ayers reported the opening of Bridge No. 192 is anticipated for this week and advised the contractor, Calumet, overbid themselves and ran approximately fifty-six (56) workable days past when the project should've been completed, even with days being credited for weather. John Ayers advised the estimated damages owed by Calumet is \$22,400, \$400.00 per day for fifty-six (56) days, which will be deducted from their final payment.

IN THE MATTER OF ENTERPRISE FLEET MANAGEMENT 2020 FLEET PLANNING REPORT

Todd McCormack reported the Enterprise Fleet Management 2020 Fleet Planning Report was distributed to the Commissioners and requested permission to distribute the Report to Department Heads/Elected Officials who have Enterprise Fleet vehicles in their Department. Todd McCormack advised the Report indicates "Vehicle Utilization" and recommends vehicles that should be repurposed to another Department or eliminated as they are not being utilized enough to justify having the vehicle. Some of the data is misleading or incomplete as it is based on less than a year of data available for the vehicle.

Commissioner Whetstone stated that according to the report, some of the least used vehicles would've been much more cost-effective to have paid an employee mileage versus paying for a leased vehicle. Todd McCormack stated most of the leased vehicles are not being utilized as was projected and it would be more cost-effective for Departments to share vehicles or to utilize a pool vehicle and reduce the Fleet.

Commissioner Palmer expressed her excitement in being able to track the utilization and being able to reduce the Fleet, which has been a goal of hers for the fourteen (14) years she's been a Commissioner, and stated the Report gives the data to be able to justify the reduction.

It was the consensus of the Commissioners for Todd McCormack to distribute the Report.

IN THE MATTER OF ENTERPRISE PHONE SYSTEM PROJECT

Doug Morris reported this Project has been put on hold for now while the matter is researched further.

IN THE MATTER OF SUPERIOR COURT NO. 3 MIFI HOTSPOT

Doug Morris reported Catherine Haines is requesting a MiFi Hotspot for Judge Love and would reimburse the I.T. Department the monthly costs for the device from the JDAI Grant in an annual payment. The MiFi costs \$30.00 per month, \$360.00 per year.

It was the consensus of the Commissioners to approve the request as presented.

IN THE MATTER OF DEPARTMENT EQUIPMENT REQUESTS

Doug Morris reported he has been contacted by a few Departments with requests for equipment replacement outside of the norm and advised the County desktops are replaced on a rotating three (3) to four (4) year cycle. Over the last few years, several Departments have requested and funded laptops in lieu of desktops, specifically the Prosecutor's Office. Doug Morris advised the Prosecutor's Office is now requesting information from him so they can put funding in their budget to replace the laptops in 2020. Doug Morris stated he would prefer to increase the repair/replacement line item in his budget and keep these expenditures in his Department to control them and to make sure the correct hardware is purchased instead of allowing the Departments to do it.

It was the consensus of the Commissioners for Doug Morris to request the Council keep the funding for desktop and laptop replacements in his Department and for Doug Morris to present any requests for equipment outside of the norm to the Commissioners for a decision.

IN THE MATTER OF COMMISSIONERS' MEETING ROOM AUDIO

Doug Morris reported his Department is finalizing a list of changes they can make to the audio system in the Commissioners' Meeting Room, including options for recording and streaming the Meetings. Doug Morris plans to present this information during the July 9, 2019 Commissioners' Meeting.

IN THE MATTER OF ELECTED OFFICIALS

Sheriff Brett Clark reported he, Megen Morgan, Catherine Haines, and some of the Judges are going to begin working on Grant opportunities for mental illness.

Sheriff Brett Clark presented a DOC letter regarding the per diem "look back" reimbursement and stated the funds go into the General Fund.

IN THE MATTER OF COMMENTS FROM THE FLOOR

Randy Seals, a resident at 9027 E. County Road 100 N. in Avon, requested assistance with a drainage issue at his residence that he believes was caused when the contractor, Calumet, cut a drainage tile that tied into the Feeny Drain while installing the roundabout at County Road 900 E. and County Road 100 N. Randy Seals reported the standing water is affecting his well and septic and has been advised by the Engineering Department that it may be awhile before the issue can be investigated and fixed.

John Ayers advised the drainage issue is on the list to be investigated by the Engineering Department, but stated they are working through the drainage complaints as quickly as they can and advised conditions have to be dry enough in the area for them to be able to get back to the affected area to look at it.

The Commissioners advised that John Ayers and Bart Harvey would follow-up with Randy Seals and obtain their contact information. Commissioner Whetstone inquired if John Ayers needs additional staff to assist with the drainage issues to get caught back up. John Ayers stated additional staff are not needed and advised the abundance of standing water and drainage issues is due to the abnormal amount of rain the County has received this year and will be investigated once the terrain is dry enough to enter the areas without causing additional damage.

IN THE MATTER OF COMMISSIONERS

Commissioner Palmer recognized Paul Rhoden in the audience, former Highway Department employee.

Commissioner Whetstone reported he may need to leave the July 9, 2019 Commissioners' Meeting early.

Commissioner Palmer reported the Long Range Capital Plan Workshop will be held in Meeting Room 3 following the Commissioners' Meeting.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

1.	\$1,328.13	State Farm Insurance	Claim No. 14-8570-M01	Payment for Damaged Vehicle
2.	\$2,000.00	OB Services	Claim No. 0AB251135-01-01	Subrogated Deductible

STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Engineering Department Report of June 25, 2019 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of June 25, 2019 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of June 25, 2019 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of June 25, 2019 from Doug Morris.

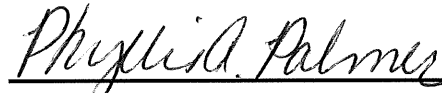
5. Receipt was acknowledged for the Human Resources Report of May 27, 2019 through June 7, 2019 and of June 10, 2019 through June 22, 2019 from Erin Hughes.
6. Receipt was acknowledged for the Emergency Management Report of June 11, 2019 through June 24, 2019 from Sean Horan.
7. Receipt was acknowledged for the County Treasurer's Monthly Report for the month ending May 31, 2019 from Shawn Shelley.
8. Receipt was acknowledged for the Planning and Building Department's Report of Collections for the collections period of April 1, 2019 through April 30, 2019 and of May 1, 2019 through May 31, 2019 from Tim Dombrosky.
9. Receipt was acknowledged for the Parks & Recreation Department Report of June 21, 2019 from Ryan Lemley.

CORRESPONDENCE RECEIVED

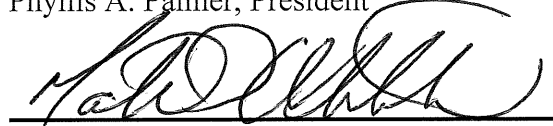
1. INDOT Early Coordination Letter regarding DES No. 1700240, Traffic Signal Modernization in various locations in Crawfordsville District Indiana.
2. Letter from Duke Energy regarding Bridge No. 222 on County Road 750 S. over Branch of East Fork of White Lick Creek.
3. Notice of Public Hearing by the Hendricks County Plan Commission regarding Rezoning Petition ZA264/16 from Clark, Quinn, Moses, Scott & Grahn, LLP.
4. Summons, Complaint and Jury Demand, and Appearance from Saeed & Little, LLP., representing Matthew King and the Estate of Bradley King.

IN THE MATTER OF ADJOURNMENT

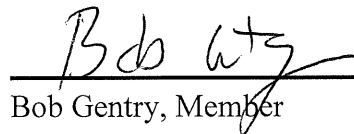
Commissioner Whetstone moved to adjourn the Hendricks County Commissioners' Meeting at 10:27 AM on Tuesday, June 25, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.



Phyllis A. Palmer, President



Matthew D. Whetstone, Vice President



Bob Gentry, Member