



## **HENDRICKS COUNTY BOARD OF COMMISSIONERS**

### **MINUTES OF THE OCTOBER 8, 2019 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, October 8, 2019 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
John Ayers	Engineer
Kevin Cavanaugh	Facilities Manager
Curt Higginbotham	Highway Department Superintendent
Dr. David Stopperich	Health Officer
Kandi Jamison	Director of Public Health Nursing
Krista Click	Environmental Health Director
Jeff Corder	Public Health Preparedness Coordinator
Shawn Shelley	Treasurer
Nicole Lawson	Assessor
Tami Mitchell	Financial Administrator
Theresa Lynch	Recorder
Doug Morris	I.T. Director
Bridgette Collins-George	Director of Work Release
Mark Chmielewski	Government Center Security Deputy
Steve Carroll	Government Center Security Deputy
Tim Dombrosky	Planning Director
Sean Horan	Emergency Management Director
Ryan Lemley	Parks and Recreation Superintendent

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#### **PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM**

Commissioner Palmer opened the meeting at 9:04 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Gentry gave a brief prayer for those who wished to participate.

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#### **IN THE MATTER OF MINUTES**

Commissioner Whetstone moved to approve the Minutes of the September 24, 2019 Commissioners' Meeting as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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#### **IN THE MATTER OF CLAIMS**

Commissioner Whetstone moved to approve Check Numbers 110448 through 110450, Direct Deposit Check Numbers 183856 through 184372, and all Budgetary Claims presented from the Auditor's Office for the period beginning September 26, 2019 and ending October 9, 2019, dated October 9, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

## **IN THE MATTER OF UNFINISHED BUSINESS**

No matters presented.

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### **IN THE MATTER OF TAX ABATEMENT REQUEST FROM JOHNSON & JOHNSON SALES AND LOGISTICS COMPANY, LLC.**

Jeff Pipkin, Executive Director of the Hendricks County Economic Development Partnership (HCEDP), presented a Statement of Benefits Form (SB-1) and an Application for Designation of Economic Revitalization Area for tax abatement for Johnson & Johnson Sales and Logistics Company, LLC. and requested approval to proceed with presenting the request to the Council. Jeff Pipkin reported Johnson & Johnson plans to expand their facility by 425,000 square feet resulting in 376 additional employment opportunities in Hendricks County.

Commissioner Gentry moved to approve the request for tax abatement as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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### **IN THE MATTER OF INTRODUCTION OF THE CRISIS RESPONSE TEAM AND REQUEST FOR A CELL PHONE**

Jeff Corder and April Bordeau, representative from Care to Change Counseling, gave an introduction of the Crisis Response Team and explained the purpose of the Team that will serve as a volunteer organization under the Hendricks County Medical Reserve Corps. to provide emotional first aid in the aftermath of a critical incident. The volunteers go through the National Organization of Victim Assistance training, which each volunteer is responsible to pay for on their own. Jeff Corder advised the Team would be deployed by the on-call Team member receiving a phone call from the Communications Center, or other member of the community authorized to activate the Team, and requested the County provide a cell phone for the on-call Team member to utilize to activate the Team.

The Commissioners expressed their appreciation for the creation of the volunteer Team. It was the consensus of the Commissioners to table the cell phone request as this request is outside the norm by requesting the County provide a cell phone to a volunteer, especially since the County has other employees who could be the activator of the team (Emergency Management Director, Emergency Management Coordinator, Public Health Preparedness Coordinator, etc.). The Commissioners recommended the request follow the proper channels and go through the I.T. Department for review first.

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### **IN THE MATTER OF NOTICE TO BIDDERS FOR PHONE SYSTEM UPGRADE**

Doug Morris presented the Notice to Bidders for Phone System Upgrade and requested approval. Bids are due by 9:00 AM on November 12, 2019.

Commissioner Whetstone requested the addition of a line under the requirements advising the provider would also be responsible for any additional services the County may deem appropriate in the future.

Commissioner Whetstone moved to approve the Notice to Bidders as amended. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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### **IN THE MATTER OF 2020 DELTA DENTAL CLIENT INFORMATION FORM**

Erin Hughes presented the 2020 Delta Dental Client Information Form to authorize the switch from Cigna Dental to Delta Dental for 2020 and requested approval. Erin Hughes advised this Form will be used to develop the Delta Dental Agreement that will be presented on another date.

The Commissioners stated a better system needs to be implemented to assist employees with searching for their provider as the emailed information was confusing and did not have all Delta Dental providers listed. Erin Hughes advised employees should call their provider to confirm they are a participating provider or reach out to HR for assistance for the most up to date information.

Commissioner Palmer inquired if Narus Healthcare Management, the new concierge service, would be able to assist employees with this matter. Erin Hughes advised Narus has backed out as they were not able to meet the January 1, 2020 implementation deadline and stated a new concierge provider has been found, who states they can meet the deadline, and will make a presentation during the November 6, 2019 Benefits Committee Meeting.

Commissioner Whetstone moved to approve the Form as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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#### **IN THE MATTER OF 2020 VISION SERVICE PLAN AGREEMENT**

Erin Hughes presented the 2020 Vision Service Plan (VSP) Agreement and requested approval. Erin Hughes advised this is a three (3) year Agreement.

Commissioner Palmer requested a list of VSP preferred providers be sent out to employees as she does not recall a list ever being distributed.

Commissioner Whetstone moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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#### **IN THE MATTER OF ELECTED OFFICIALS**

Nicole Lawson advised the AIC Conference this year was one of the best she has ever attended.

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#### **IN THE MATTER OF REQUEST TO PROCEED WITH PREPARING THE NOTICE TO BIDDERS FOR 2020 HIGHWAY DEPARTMENT MATERIALS**

John Ayers presented a proposed schedule and asked to proceed with preparing the Notice to Bidders for 2020 Highway Department Materials and recommended approval.

It was the consensus of the Commissioners to approve the proposed schedule and to proceed with preparing the Notice to Bidders for the October 22, 2019 Commissioners' Meeting.

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#### **IN THE MATTER OF RONALD REAGAN PARKWAY EXTENSION**

John Ayers recommended residences and outbuildings acquired during right-of-way acquisitions for the Ronald Reagan Parkway extension be demolished in advance to reduce liability and avoid them becoming attractive nuisances. John Ayers reported he has had several inquiries regarding a pole barn and a couple of old wooden barns on the properties and recommended bids be taken on the salvage of those structures instead of demolishing them.

It was the consensus of the Commissioners to take bids on the pole barn and wooden barns and requested John Ayers contact the local Fire Departments to see if they would be interested in using any of the residences for training to save some on the costs for demolition.

Commissioner Whetstone recommended the County proceed with the acquisition of the properties for the Ronald Reagan Parkway extension from County Road 1000 North to the Boone County Line.

It was the consensus of the Commissioners to proceed with the acquisition.

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#### **IN THE MATTER OF PROPOSED INDUSTRIAL DEVELOPMENT IN PLAINFIELD**

John Ayers reported he has been in discussion with the Town of Plainfield regarding a proposed industrial development in the southwest quadrant of I-70 and State Road 267, bordering County Road 700 South, with Sycamore Estates located to the west and south. The Sycamore Estates residents have a lot of concerns, one of which is the traffic that will utilize County Road 825 East as a cut through to the development from State Road 267 to the south. John Ayers advised the developer has proposed measures that will basically force exiting truck traffic to go out to State Road 267, but passenger vehicles for employees could still be a problem. John Ayers stated a simple solution is to completely close County Road 700 South at County Road 825 East, with the negative

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being the residents of Sycamore Estates would have a longer route to get to I-70. John Ayers advised he does not have any issues with this solution and stated the Town controls County Road 700 South, the County controls County Road 825 East, and the Town could close the connection to 825 East without the County's consent.

There was discussion amongst the Commissioners and John Ayers regarding the matter and the Commissioners stressed that the opinion and proper notification of the residents was important. John Ayers advised the Town of Plainfield would be conducting a Public Hearing and notification would be given as required.

The Commissioners requested John Ayers recommend the Town of Plainfield place temporary closure barricades to see the actual impact of the proposed solution before permanently closing the connection and for them to notify the residents of Sycamore Estates of the Public Hearing for the matter.

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#### **IN THE MATTER OF IRISH ACRES, LLC. SETTLEMENT AND RELEASE AGREEMENT**

John Ayers presented the Irish Acres, LLC. Settlement and Release Agreement, the Recommendation for Administrative Settlement Memorandum, and the Sales Disclosure Form, and recommended approval.

Commissioner Whetstone moved to approve the Agreement, Memorandum, and Disclosure Form as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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#### **IN THE MATTER OF REIMBURSEMENT AGREEMENT WITH PANHANDLE EASTERN PIPE LINE COMPANY, LP**

John Ayers presented the Reimbursement Agreement with Panhandle Eastern Pipe Line Company, LP in the amount of \$3,347,483.00 for pipeline modifications on the Ronald Reagan Parkway and recommended approval. Greg Steuerwald advised language had been added to allow the County to audit expense records if the actual costs end up being more than estimated.

Commissioner Whetstone moved to the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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#### **IN THE MATTER OF COUNTY ROAD 1000 NORTH AT STATE ROAD 267**

The Commissioners requested John Ayers draft a letter for them to sign to submit to INDOT urging INDOT to expedite the new signal installation at County Road 1000 North at State Road 267.

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#### **IN THE MATTER OF NEW HIGHWAY DEPARTMENT FACILITY**

Kevin Cavanaugh reported he and John Ayers met with the Town of Danville to discuss the possibility of a shared facility and advised the Town of Danville has no immediate plans to relocate their facility and is not interested at this time.

It was the consensus of the Commissioners for Kevin Cavanaugh to proceed with the environmental studies on the current Highway Department Facility as they will be needed if the County decides to build the new facility there or if the County decides to sell the location.

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#### **IN THE MATTER OF REQUEST FOR QUALIFICATIONS FOR JAIL DESIGN SERVICES**

Kevin Cavanaugh presented a letter from American Structurepoint, Inc. declining to respond to the Request for Qualifications for Architectural Services for the proposed new County Jail and Sheriff's Office as they are too busy to meet the County's timeframe.

Kevin Cavanaugh reported some Council members have requested to be more involved with the selection process and inquired if a member of Council should be added to the Jail Review Committee.

The Commissioners advised the Request for Qualifications interviews are being done during a Workshop and members of Council are welcome to attend the Workshop if they desire but do not feel the need to add additional members to the Jail Review Committee.

## **IN THE MATTER OF LUNA LANGUAGE SERVICES**

Doug Morris reported Kandi Jamison approached him in regards to the Health Department utilizing LUNA Language Services for interpreting and translation services instead of Language Line and advised he does not have an issue with changing as the Courts currently use LUNA and they do appear to be less expensive than the current provider. Doug Morris stated he currently pays for telephone services with Language Line and would pay for LUNA as long as the usage remains about the same. If the Health Department starts utilizing them more for other uses outside of the telephones, resulting in increased costs, the cost would need to be funded differently.

Kandi Jamison presented the Agreement for Language Services and Business Associate Agreement for LUNA Language Services and requested approval. Kandi Jamison advised Greg Steuerwald has not reviewed the Agreements.

Commissioner Whetstone moved to approve the Agreements as presented, subject to Greg Steuerwald's review and approval. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Nancy Marsh advised the Treasurer's Office has an employee who speaks fluent Spanish in case there is an emergent need for translator in the building.

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## **IN THE MATTER OF COMMENTS FROM THE FLOOR**

No matters presented.

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## **IN THE MATTER OF COMMISSIONERS**

No matters presented.

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## **IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE**

### **STAFF REPORTS RECEIVED**

1. Receipt was acknowledged for the Engineering Department Report of October 8, 2019 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of October 8, 2019 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of October 8, 2019 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of October 8, 2019 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of September 23, 2019 through October 4, 2019 from Erin Hughes.
6. Receipt was acknowledged for the Emergency Management Report of September 24, 2019 through October 8, 2019 from Sean Horan.
7. Receipt was acknowledged for the Planning and Building Department's Report of Collections for the collections period of August 1, 2019 through August 31, 2019 from Tim Dombrosky.
8. Receipt was acknowledged for the Animal Control & Shelter Report of September 2019 along with HALO's 2019 3<sup>rd</sup> Quarter Newsletter from LaDonna Hughes.
9. Receipt was acknowledged for the Parks & Recreation Department Report of October 4, 2019 from Ryan Lemley.

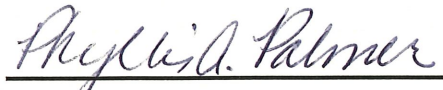
### **CORRESPONDENCE RECEIVED**

1. Minutes and Meeting Agenda from Cummins Behavioral Health Systems, Inc. Board of Directors.
2. Letter from Allstate regarding Jeffrey Bennington.

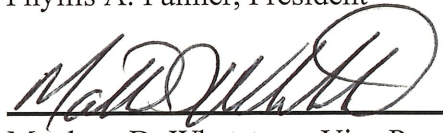
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## **IN THE MATTER OF ADJOURNMENT**

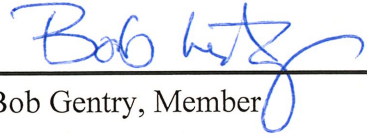
Commissioner Whetstone moved to adjourn the Hendricks County Commissioners' Meeting at 10:40 AM on Tuesday, October 8, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.



Phyllis A. Palmer, President



Matthew D. Whetstone, Vice President



Bob Gentry, Member