



## **HENDRICKS COUNTY BOARD OF COMMISSIONERS** **MINUTES OF THE DECEMBER 31, 2019 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, December 31, 2019 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
Brett Clark	Sheriff
John Ayers	Engineer
Kim Galloway	Assistant Engineer
Tami Mitchell	Financial Administrator
Erin Hughes	Human Resources Administrator
Kevin Cavanaugh	Facilities Manager
Curt Higginbotham	Highway Department Superintendent
Krista Click	Environmental Health Director
Debbie Hoskins	Clerk
Shawn Shelley	Treasurer
Theresa Lynch	Recorder
Sean Horan	Emergency Management Director
Doug Morris	I.T. Director
John Gramling	I.T. Application Support Specialist
Ryan Lemley	Parks and Recreation Superintendent

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### **PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM**

Commissioner Palmer opened the Meeting at 9:02 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Whetstone gave a brief prayer for those who wished to participate.

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### **IN THE MATTER OF MINUTES**

Commissioner Gentry moved to approve the Minutes of the December 10, 2019 Commissioners' Meeting as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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### **IN THE MATTER OF CLAIMS**

Commissioner Whetstone moved to approve Payroll Check Number 110467, Direct Deposit Check Numbers 186961 through 187972, and all Budgetary Claims presented from the Auditor's Office for the period beginning December 12, 2019 and ending December 30, 2019, dated December 31, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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### **IN THE MATTER OF AWARDING FOR 2020 MACHINE TECHNICIAN**

Debbie Hoskins recommended awarding the 2020 Machine Technician to Scott Butrum, as he was the only

response to the Request for Proposals and presented the Contract in the amount of \$16,000.00.

Commissioner Gentry moved to approve awarding the Contract to Scott Butrum as presented. Commissioner Whetstone seconded the motion and inquired if the issues were resolved regarding the compensation for the Contract to a current County employee. Todd McCormack and Nancy Marsh advised this is now handled as a budgetary contract and not as an hourly wage. The motion was approved unanimously 3-0-0.

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**IN THE MATTER OF AWARDING FOR PHONE SYSTEM UPGRADE**

Doug Morris recommended awarding the Phone System Upgrade project to LightBound, LLC. in the amount of \$4,892.27 monthly and one-time payment of \$79,700.00 for the purchase of the telephone handsets.

Commissioner Whetstone moved to approve awarding the project to LightBound, LLC. as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF FIREEYE AGREEMENT**

Doug Morris presented the FireEye Cybersecurity Services Agreement with the Indiana Secretary of State and recommended approval. Doug Morris advised this service is at no cost to the County and is currently being fully funded by the State through December 31, 2022 to protect against security breaches.

There was discussion amongst the Commissioners and Doug Morris regarding the need of the service and if the County should purchase insurance to protect against such breaches.

Commissioner Whetstone moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF 2020 COMMISSIONERS' APPOINTMENTS**

Commissioner Whetstone moved to appoint the following to serve as Commissioners' Appointments:

<b>BOARD/COMMISSION</b>	<b>APPOINTEE</b>	<b>TERM EXPIRES</b>
Alcoholic Beverage Board	Gordon Hitchings	December 31, 2020
Board of Health	Dr. Chrystal Anderson	December 31, 2023
Board of Health	Dr. Larry Caskey	December 31, 2023
Board of Health	Dr. Andrew Cougill	December 31, 2023
Hoosier Heartland Resource & Development Council	David L. Wyeth	December 31, 2020
IRTC -Policy Alternate	Tim Dombrosky	December 31, 2020
Property Tax Assessment Board of Appeals	Robert Cheek	December 31, 2020
Purdue Extension Advisory Council	Kris Brock	December 31, 2020
Purdue Extension Advisory Council	Pat Wynne	December 31, 2020
Recognition Committee	John Ayers	December 31, 2020
Recognition Committee	Erin Hughes	December 31, 2020
Recognition Committee	Nancy Marsh	December 31, 2020
Recognition Committee	Todd McCormack	December 31, 2020
Redevelopment Commission	Max Hank	December 31, 2020
Redevelopment Commission	John Leitzman	December 31, 2020
Redevelopment Commission	Isaac E. Lewis	December 31, 2020
Tourism Commission	Lynne Fuller	December 31, 2021
Tourism Commission	Lew White	December 31, 2021
Weather Closings for County Buildings	John Ayers	December 31, 2020
Weather Closings for County Buildings	Sheriff Brett Clark	December 31, 2020
Weather Closings for County Buildings	Curt Higginbotham	December 31, 2020
Weather Closings for County Buildings	Sean Horan	December 31, 2020

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Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Gentry moved to appoint the following to serve as Commissioners' Appointments:

<b>BOARD/COMMISSION</b>	<b>APPOINTEE</b>	<b>TERM EXPIRES</b>
Area Plan Commission	Damon Palmer	December 31, 2023
Board of Zoning Appeals	Anthony Hession	December 31, 2023
Board of Zoning Appeals	Walt O'Riley	December 31, 2023
Capital Improvement Board	Brenda Myers	December 31, 2020
Citizens Water Advisory Board	James Mardis	December 31, 2020
Community Corrections Advisory Board	Marcia Lynch	December 31, 2023
Community Corrections Advisory Board	Ashley Starling	December 31, 2023
Cypress Manor Facility Resident Committee	Dr. David Stopperich	December 31, 2020
Danville Economic Development Commission	Ben Comer	December 31, 2020
IRTC - Technical	John Ayers	December 31, 2020
Avon-Washington Township Public Library Board	Geoffrey Bradley	December 31, 2023
Coatesville-Clay Township Public Library Board	Kirstie Smith Walker	December 31, 2023
Plainfield-Guilford Township Public Library Board	Lori Hiatt	December 31, 2023

Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF 2020 COUNTY ATTORNEY CONTRACT**

Greg Steuerwald presented the 2020 County Attorney Contract with Steuerwald, Hannon & Witham, LLP. in the amount of \$60,000.00 plus \$275.00 per hour and requested approval.

Commissioner Gentry moved to approve the Contract as presented. Commissioner Palmer seconded the motion and the motion was approved by majority 2-0-1; Commissioner Whetstone abstained.

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**IN THE MATTER OF 2020 POLLING PLACE LEASE AGREEMENT FOR  
GOVERNMENT CENTER**

Kevin Cavanaugh presented the 2020 Polling Place Lease Agreement for the Government Center from the Hendricks County Election Board and recommended approval.

Commissioner Gentry made a motion to approve the Agreement as presented. Commissioner Whetstone seconded the motion and Commissioner Palmer called for questions.

There was discussion amongst the Commissioners, Kevin Cavanaugh, and Nancy Marsh regarding the blanket reservation of the Meeting Rooms in the Government Center and the County being required to request permission to utilize the rooms from the Election Board.

Commissioner Gentry and Commissioner Whetstone withdrew their motions.

It was the consensus of the Commissioners to table the matter until the Agreement can be revised and a list of reserved dates be attached by the Election Board.

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**IN THE MATTER OF REQUEST FOR PUBLIC HEARING FOR STOP SIGN AT EAGLE DRIVE  
AND EAGLE VILLAGE DRIVE**

John Ayers requested a Public Hearing be scheduled for a proposed Ordinance for a stop sign on the eastbound approach on Eagle Drive, approaching Eagle Village Drive. John Ayers advised this is a T-intersection lacking stop signs in any direction.

Commissioner Whetstone moved to approve scheduling a Public Hearing for the matter during the January 28, 2020 Commissioners' Meeting. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

## **IN THE MATTER OF BRIDGE NO. 192 SUPPLEMENTAL AGREEMENT**

John Ayers presented the Bridge No. 192 Supplemental Agreement from Clark Dietz, Inc. in the amount of \$7,490.00 and recommended approval.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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## **IN THE MATTER OF CULVERT INSPECTION AGREEMENT**

John Ayers presented the Culvert Inspection Agreement with United Consulting in the amount of \$227,018.00 and recommended approval.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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## **IN THE MATTER OF ELECTED OFFICIALS**

No matters presented.

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## **IN THE MATTER OF PROPOSED INTERLOCAL AGREEMENT FOR COUNTY ROAD 100 SOUTH IMPROVEMENTS WITH THE TOWN OF AVON**

John Ayers presented the proposed Interlocal Agreement for County Road 100 South Improvements with the Town of Avon (TOA) between Ronald Reagan Parkway and Dan Jones Road. John Ayers reported the TOA is estimating the County's share for the (0.33 miles) within our jurisdiction to be \$2,883,674.00. John Ayers advised he has not budgeted the money for this and has not seen the final plans for the project from the TOA.

There was discussion amongst the Commissioners and John Ayers, but no action was taken, and the matter will be discussed further once plans are received.

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## **IN THE MATTER OF NEW JAIL AND SHERIFF'S OFFICE**

Kevin Cavanaugh presented the Request for Proposals (RFP) for the new Jail and Sheriff's Office to select a Construction Manager as Constructor and requested approval.

Commissioner Whetstone moved to approve the RFP as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. RFPs are due by 2:00 PM on February 7, 2020.

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## **IN THE MATTER OF COMMENTS FROM THE FLOOR**

Sean Horan announced his resignation as Emergency Management Director as of January 31, 2020 as he and his family will be relocating to Washington.

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## **IN THE MATTER OF COMMISSIONERS**

Commissioner Gentry reported the Hendricks County Amateur Radio Society is needing to replace three (3) repeaters estimated at \$8,000.00. Commissioner Gentry stated Sean Horan has advised Emergency Management is applying for a grant to cover the cost of the funds, but requested the funds be advanced to replace the equipment and replenished when the grant funds are received.

It was the consensus of the Commissioners for Sean Horan to ask the Council for the funds to be advanced to replace the repeaters and then replenished once the grant has funded.

Commissioner Whetstone announced he will not be seeking another term as Commissioner and advised his last day will be December 31, 2020.

Commissioner Palmer advised a letter of appreciation is being sent out from the Commissioners to Terry Dillon for his twenty-five (25) years as a representative of the Hendricks Regional Health Board of Trustees.

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**IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE**

**STAFF REPORTS RECEIVED**

1. Receipt was acknowledged for the Engineering Department Report of December 31, 2019 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of December 31, 2019 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of December 31, 2019 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of December 31, 2019 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of December 7, 2019 through December 27, 2019 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department 2019 Surface Treatment Program Report and Department Report of December 2, 2019 through December 6, 2019, December 9, 2019 through December 13, 2019 and December 15, 2019 through December 20, 2019 from Curt Higginbotham.
7. Receipt was acknowledged for the Planning and Building Department's Report of Collections for the collections period of November 1, 2019 through November 30, 2019 from Tim Dombrosky.
8. Receipt was acknowledged for the Parks & Recreation Department Report of December 27, 2019 from Ryan Lemley.

**CORRESPONDENCE RECEIVED**

1. Letter from Indiana Historical Society appointing John Parsons as the Hendricks County Historian.

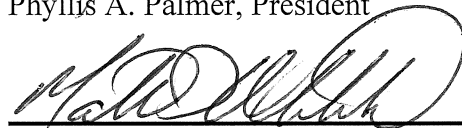
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**IN THE MATTER OF ADJOURNMENT**

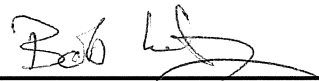
Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:28 AM on Tuesday, December 31, 2019. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.



Phyllis A. Palmer, President



Matthew D. Whetstone, Vice President



Bob Gentry, Member