



HENDRICKS COUNTY
REGIONAL SEWER DISTRICT

HCRSD APPLICATION/CHECKLIST FOR PLAN SUBMITTAL

		Date:	
Project Name:			
Project Location:			
Anticipated Construction Start Date:			
Engineer:		Developer:	
Engineer Address:		Developer Address:	
Engineer Phone #:		Developer Phone #:	
Engineer Email:		Developer Email:	
Type of Development (Residential, Restaurant, Industrial, Commercial, Apt, etc):			
Units (# of homes/apts, # seats, square footage, etc):		Commercial or Industrial Only (Circle One) : Master Meter or Individual Meters (Water)	
Who should be invoiced for Plan Review?	Name: Email:		
Who should be invoiced for Construction Inspection?	Name: Email:		

Signature of Applicant (Signing here confirms your acceptance of all plan review and inspection fees as listed in the most current District Ordinance for Collection of Fees and Charges)	
Design and Submittal Checklist	
Contacts for Plan Review Questions and Plan Upload Access:	
Karen Saavedra, PE, ksaavedra@structurepoint.com American Structurepoint, Inc. 9025 River Road, Suite 200, Indianapolis, IN 46240 (317) 547-5580	
Submittal Checklist: <input type="checkbox"/> One (1) digital set of stamped and signed, nominally 22" x 34" plans <input type="checkbox"/> Title sheet with name of development, name of Developer and name of Developer's engineer <input type="checkbox"/> Overall Plan view and general location plan of the development	



HCRSD APPLICATION/CHECKLIST FOR PLAN SUBMITTAL

- ☐ Overall utility plan view showing ALL utilities and crossings
- ☐ List of all utilities and their contact information (see below for sewer contacts)
- ☐ Sanitary sewer plan and profile sheets showing all utility crossings, length of sanitary sewer, pipe type and depth, manholes, etc.
- ☐ Hendricks County Regional Sewer District standard details and specifications downloaded and included in plan set
- ☐ For connections to existing sewers, show a detail and state how the new sewer will connect to the existing sanitary sewer.
- ☐ Gravity sewers, force mains, and lift stations only: Completed Application for Sanitary Sewer Construction Permit Per 327 IAC 3.
- ☐ Lateral Connections only: Completed HCRSD Lateral Connection Application

Site Plan and Profile Design Checklist:

- ☐ Laterals to every lot for single family homes; connections for everything else
- ☐ Correct pipe size and grade meets or exceeds minimum grade specified in 327 IAC 3.
- ☐ Laterals are 6-inch SDR **26** at a minimum 1.00% slope
- ☐ Cleanouts located within 3-feet of exterior building walls
- ☐ Manholes less than or equal to maximum spacing (400 LF)
- ☐ Sewer meets minimum cover requirements
- ☐ SDR 26 PVC is used if pipe depth exceeds 15 feet
- ☐ 10-foot horizontal separation between sewers and water mains
- ☐ 18-inch vertical separation between sewers and water mains/storm sewers; if not, meet requirements of 327 IAC 3.
- ☐ Drop manholes if more than 2-foot fall between upstream and downstream invert in the manhole
- ☐ A 30-foot (preferred) sewer easement and or right-of-way provided
- ☐ Residential only: Provide shut-off valves in cleanouts located within 3- feet of exterior building walls (Sewer valve or equal)
- ☐ Commercial and Restaurant only: Grease trap shown for restaurants or other commercial kitchens
- ☐ Commercial and Restaurant only: Buildings with grease traps have separate lines for kitchens and bathrooms upstream of grease traps
- ☐ Warehouse/Industrial: Provide a sampling manhole prior to connection to HCRSD sewer.
- ☐ Complies with Hendricks County Clean Water Department rules.

Sewer Utility Contact Information (Needs to be shown on plans along with all other utilities)

Hendricks County Regional Sewer District

Attn: Jim Mardis
355 S. Washington, Suite #206
Danville, IN 46122
(317) 718-6038

Aqua Indiana

Attn: Kieran Tansy
5750 Castle Creek Parkway North Drive, Suite #314
Indianapolis, IN 46250
(317) 716-6026

Plans must be Approved prior to the Issuance of a Wasteload Allocation Letter or Lateral Connection Permit